

EXHIBIT A

Employee Termination Form

HR Use Only	
PTO	<u>✓</u>
ADP	<u>BJ</u> ✓
T&A	<u>✓</u>
I-9 Doc	<u>BJ</u> ✓
Benefits	<u>BJ</u> ✓
CJO	<u>BJ</u> ✓
Verified	<u>BJ</u> ✓

GENERAL INFORMATION

Employee Name: Neil Wolin Company Name: PSA
 Eligible for Rehire: ☐ Yes ☒ No 2-Week Notice Provided: ☐ Yes ☒ No
 Last Day Worked: 05-06-24 Termination Date: 05-06-24

REASON FOR TERMINATION

☐ Voluntary (check ONE appropriate reason):

- | | |
|--|---|
| <input type="checkbox"/> Without notice or reason | <input type="checkbox"/> Relocation |
| <input type="checkbox"/> Another job | <input type="checkbox"/> Working Conditions |
| <input type="checkbox"/> Work Schedule | <input type="checkbox"/> Personal |
| <input type="checkbox"/> Returned to school | <input type="checkbox"/> LOA – Did not return |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Medical Reasons/Benefits |
| <input type="checkbox"/> Other (provide reason): _____ | |

Comment: _____

☒ Involuntary (check ONE appropriate reason):

- | | |
|--|---|
| <input type="checkbox"/> Absenteeism/Tardiness | <input type="checkbox"/> Theft/Fraud |
| <input type="checkbox"/> Insubordination | <input checked="" type="checkbox"/> Violation of Policies |
| <input type="checkbox"/> Unsatisfactory Performance | <input type="checkbox"/> Harassment |
| <input type="checkbox"/> Job Elimination | <input type="checkbox"/> Failed Drug/Alcohol Test |
| <input type="checkbox"/> Other (provide reason): _____ | |

Comment: Hostile Environment: Multiple altercations with coworkers and managers.

COMPANY PROPERTY

- | | |
|---|--|
| <input checked="" type="checkbox"/> Phone- <u>PIN</u> : _____ | <input checked="" type="checkbox"/> Computer Monitor & Docking Station |
| <input checked="" type="checkbox"/> Otterbox Holster & Case | <input checked="" type="checkbox"/> Chargers |
| <input checked="" type="checkbox"/> Keys/FOB | <input checked="" type="checkbox"/> Power Cords |
| <input type="checkbox"/> Other: _____ | |

APPROVALS

Manager Signature: _____

Date: 05-06-24

Human Resources Signature: Daniel Bonnell

Date: 5/7/24